

**TRUCKEE-NORTH TAHOE TRANSPORTATION MANAGEMENT ASSOCIATION**  
**Board of Directors Meeting Minutes**  
**Tahoe City Public Utility District Board Room**  
**221 Fairway Drive, Tahoe City, CA 96145**  
**February 5, 2026**

**CALL TO ORDER**  
**INTRODUCTIONS**

Pat Fraser called the meeting to order at 8:02 AM. A quorum was established.

**Board members present**

Patrick Fraser, Palisades Tahoe/Highway 89  
Larry Finney, Truckee Tahoe Airport District  
Rebecca Cremeen, Rotating RTPA Seat  
Joy Doyle, Resort Triangle At Large  
Jenna Prescott, Donner Summit  
Eric DesLauriers, Homewood/Westshore Seat  
Gordon Shaw, Tahoe Basin At Large  
Andy Chapman, Travel North Tahoe Nevada  
Danielle Hughes, Kings Beach/Tahoe Vista  
Zoe Najim, Tahoe City/West Shore  
Jared Deck, Placer County

**Board members absent**

Alfred Knotts, Town of Truckee  
Alexis Hill, Washoe County

Others participating included Executive Director Sara Van Sclen, Program Manager Caroline Craffey, Consultant Steve Teshara, Bob Dearwester, Hilda Vazquez, George Fink, Scott Miklos, Taylor Fiddymont, Jan Zabriskie, Cory Peterson, Jeremy Lindner, Adam Wilson, Chris Rardin, Jaime Wright, Michael Woodman, Ryan Murray, Denise Davis, and Gavin Feiger/ There may have been others who did not identify themselves.

**PUBLIC COMMENTS**

There were no comments on items not on today's agenda.

**ACTION/ DISCUSSION ITEMS**

**1. Approval of the February 5, 2026 Agenda**

**It was moved by Chapman and seconded by Shaw to approve today's agenda as presented. Motion carried unanimously.**

**2. Approval of the January 8, 2026 Minutes**

**It was moved by Cremeen and seconded by Chapman to approve the minutes of the January 8, 2026 meeting as presented. Motion carried unanimously.**

**3. Approval of the December 2025 Bills**

**It was moved by Shaw and seconded by Deck to approve payment of the bills as presented. Motion carried unanimously.**

**DISCUSSION/ACTION ITEMS**

**1. Review and Possible Approval of TMA Maternity Leave Plan**

Van Sclen is due on April 15. She presented a Plan for a four-month leave that calls for appointing Craffey as Interim Executive Director during that time. A brief discussion followed clarifying tasks and budgetary impacts.

**It was moved by Hughes and seconded by Shaw to approve the TMA Maternity Leave Plan as presented. Motion carried unanimously.**

**2. Review and Possible Approval of Agreement with Palisades Tahoe for Tahoe City Event Shuttle Supplemental Service.**

Van Sclen reported the Placer County Board of Supervisors approved a TOT grant of just over \$92,000 for TNT TMA to provide park and ride service for twenty-seven Tahoe City events. Palisades Tahoe will operate the service and that full contract will be presented at a later date. Today's request is to approve \$1,800 with Palisades Tahoe just for the February 27 Snowfest event.

**It was moved by DesLauriers and seconded by Chapman to approve the agreement with Palisades Tahoe for shuttle service on February 27, 2026. Motion carried with Fraser abstaining.**

**3. Review and Possible Approval to Give Staff and Executive Committee Authority to Review and Sign Tahoe City Event Park and Ride Program Agreement with Placer County**

Van Sclen hopes to have the Placer County contract in hand by the end of February. She asked that the Executive Committee and CEO be authorized review and sign the agreement so it can be executed before the next Board meeting.

**It was moved by Shaw and seconded by Deck to give staff and the Executive Committee authority to review and sign the Tahoe City Park & Ride Program agreement with Placer County. Motion carried unanimously.**

**4. Review and Possible Approval to Close TMA Accounts with BMO Including Money Market, NLTE Checking, and TMA Checking Accounts, Transferring Funds to U.S. Bank.**

**5. Review and Possible Approval to Open TMA Accounts with U.S. Bank Including Money Market, NLTE Checking, and TMA Checking Accounts.**

Van Sclen asked for authority to close the BMO accounts and open new accounts at US Bank. BMO does not support online QuickBooks. Van Sclen suggested leaving a CD at BMO until it matures in April.

The Board asked that Plumas Bank also be considered, but agreed the Executive Director and Treasurer can make the final decision.

**It was moved by Fraser and seconded by Hughes to close the TNT TMA accounts with BMO. Further to allow the Executive Director and TNT TMA Treasurer to make the final decision on opening new accounts at US Bank or Plumas. Motion carried unanimously.**

**6. Review and Possible Approval of the Connectivity and Accessibility Committee Scope of Work.**

Van Sclen has been meeting with the Connectivity and Accessibility Committee, as well as snow removal operators in the area. Based on that input, and the walking tours conducted, she will continue to work with Teshara and Hughes on a scope of work to address pedestrian safety gaps along the north shore.

The proposal in today's meeting packet was reviewed. Discussion followed regarding strategies to identify challenges in each area. It was agreed that committee members should be solicited from the four main geographic areas. Najim will be added as a TNT TMA representative. TNT TMA's role as advocate and convener needs to be clarified.

Van Siclen will update the proposal based on today's discussion that each jurisdiction should identify and address its issues and clarifying TNT TMA's role. She will present a new committee structure next month.

#### **7. Review and Possible Approval of the Timeline for the Election for the Open Resort Triangle at Large Board Seat.**

Van Siclen noted the resignation of Jason Newcomer. She will post the vacancy and solicit letters of interest.

**It was moved by Chapman and seconded by Hughes to approve the timeline for the election for the Open Resort Triangle-at-Large Board seat as presented. Motion carried unanimously.**

#### **8. Review and Possible Approval of the Electronic Voting for the Open Resort Triangle at Large Board Seat.**

**It was moved by Shaw and seconded by Fraser to approve electronic voting for the Open Resort Triangle-at-Large Board seat. Motion carried unanimously.**

### **REPORTS**

**1. North Lake Tahoe Express Update - - Caroline Craffey, TNT/TMA Program Manager** Craffey presented ridership reports. The early morning shuttle on the Red Route will be in effect from February through April and results will be evaluated. Comments on the overall service have been good, but there are still concerns about the price. Craffey is meeting with South Lake Airporter to learn about that operation.

#### **2. Tahoe Transportation District (TTD) Board Representative Update - Andy Chapman, TNT/TMA Board of Directors**

Chapman reported the TTD Board approved the contract for Phase 1 of the East Shore Trail Parking lot. Work should begin this season.

This summer will be the second year of the funding available for the two-year Emerald Bay Shuttle pilot program. It is a reimbursable grant and the Board considered cash flow issues if it were to go another two years.

#### **3. TOT Advisory Committee - - Pat Fraser, TNT/TMA Board of Directors**

Fraser said the Committee met on January 22 to recap the past grant cycle and make suggestions for the next one. Wilson added that the Placer County Board of Supervisors approval all of the Committee's recommendations.

#### **4. Tahoe Truckee Area Regional Transit (TART)**

##### **- Jaime Wright, Placer County DPW**

Wright presented the Ridership Snapshot through December. There was a brief conversation about why numbers are down, including the low-snow December and fewer JIs being hired. Placer County and the Town of Truckee are implementing the Swiftly Tracking System.

TART has ordered four electric buses. Delivery is scheduled for two-years from now. Discussion followed regarding the viability of electric buses in this area.

##### **-Alfred Knotts, Town of Truckee**

On behalf of Knotts, Fiddymment presented the Town of Truckee TART reports, comparing month-to-month and year-over-year.

#### **5. Mountaineer Transit Company – Joy Doyle, Executive Director**

Doyle reported service began as scheduled on December 6, but ridership was down about 40% given the lack of

snow. January bounced back and number are 1% - 2% higher, year-over-year.

**6. North Tahoe Workforce Vanpool - Caroline Craffey, TNT/TMA Program Manager** Craffey reported there now 15 vanpools serving 89 employees. She reviewed the ongoing outreach and employers she anticipates signing up.

### **7. Winter Park and Ride Program**

**-Caroline Craffey, TNT/TMA Program Manager**

Craffey noted delayed starts given the lack of snow until the Christmas holidays. Surveys on all routes are being conducted to see where riders are coming from and why they are using the service.

TART buses are serving the Northstar routes this winter. There is a bit of confusion given the change of parking lots from the Airport to the Lift Workspace.

The Sugar Bowl service is mostly intended for employees and to provide service into Truckee for Donner Summit residents. It operates daily.

The ski area representatives noted the impacts of low visitation given the lack of snow until late December, but the uptick in January:

**-Jenna Prescott, Sugar Bowl**

**-Pat Fraser, Palisades Tahoe**

**-Bob Dearwester, Northstar California**

**-Hilda Vazquez, Placer County TART**

**8. Planning & Consulting - Steve Teshara, TMA Management & Planning Consultant** Teshara's Activity Report was included in today's meeting packet. There were no questions or comments.

**9. Advocacy Opportunities and Review -Sara Van Sielen, TNT/TMA Executive Director** Van Sielen reported Adam Wilson invited her to speak with Caltrans at the Kings Beach District Committee meeting.

Chapman noted the upcoming Nevada legislative session. TRPA is considering a presentation from tourism representatives for reconsideration of a BID in Nevada.

Hughes is in discussion with the Attorney General's office about a basin entry fee.

## **AREA REPORTS**

### **1. Member Reports**

Chapman and Teshara clarified allocations from the House Appropriations Committee, including \$38 million for the Lake Tahoe Restoration Act.

Deck reported the Placer County Board of Supervisors received an update on the Kings Beach Parking Management Plan. Staff was directed to investigate options for a similar program in Tahoe City.

### **2. Executive Director's Report**

Van Sielen's written report was included in today's meeting packet. Last month was mainly focused on second-quarter invoicing and compiling the reports required with the NTCA grant contracts. Van Sielen is looking at ways to streamline the dues structure. She and Cremeen are working on a user survey.

Caltrans has identified about \$2 million to be used for roundabouts. Van Sielen will continue to participate in those meetings as appropriate.

**ADJOURNMENT**

There being no further business to come before the Board, the meeting adjourned at 10:00 AM. The next TNT TMA Board meeting will be held on March 5, 2026.

Respectfully submitted,

Judy Friedman, Recording Secretary

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