

**TRUCKEE-NORTH TAHOE TRANSPORTATION MANAGEMENT ASSOCIATION**  
**Board of Directors Meeting Minutes**  
**Town of Truckee Building, Prosser Room, 10183 Truckee Airport Road and via Zoom**  
**December 4, 2025**

**CALL TO ORDER**

**INTRODUCTIONS**

Pat Fraser called the meeting to order at 8:03 AM. A quorum was not established.

**Board members present**

Patrick Fraser, Palisades Tahoe/Highway 89

Jared Deck, Placer County

Andy Chapman, Travel North Tahoe Nevada

Larry Finney, Truckee Tahoe Airport District

Rebecca Cremeen (Rotating RTPA Seat)

Jason Newcomer, Resort Triangle at Large Zoe Najim, Tahoe City/West Shore

Joy Doyle, Resort Triangle At Large

Zoe Najim, Tahoe City/West Shore

Danielle Hughes, Kings Beach/Tahoe Vista

Jenna Prescott, Donner Summit

Eric DesLauriers to the Homewood/Westshore Seat (appointed today)

Gordon Shaw, Tahoe Basin At Large

**Board members absent**

Alfred Knotts, Town of Truckee

Alexis Hill, Washoe County

Others participating included Executive Director Sara Van Siclen, Program Manager Caroline Caffey, Consultant Steve Teshara, Mike O'Neill, Scott Miklos, Hilda Vazquez, Cory Peterson, Justine Marmesh, Bob Dearwester, Kira Richardson, Jaime Wright, Adam Wilson, Linda Meckel, Ryan Murray, Chris Rardin, Nick Martin, Denise Davis, Kena Sannar, Lindsay Romack, DJ Ewan, Bhupinder Sandhu, John O'Connell and Mary Bokova. There have been others who did not identify themselves.

**PUBLIC COMMENTS**

Hughes announced South Lake Tahoe is hosting the upcoming Teams meeting with many agencies and organizations to discuss alternatives to Liberty Utilities.

Doyle said Mountaineer operations begin on Saturday with service in Olympic Valley and Alpine Meadows.

**ACTION ITEMS**

**1. Approval of the December 4, 2025 Agenda**

**It was moved by Najim and seconded by Cremeen to approve today's agenda with Discussion/Action Item 2 pulled. Motion carried unanimously.**

**2. Approval of the November 6, 2025 Minutes**

**It was moved by Chapman and seconded by Doyle to approve the November 6, 2025 meeting minutes as presented. Motion carried unanimously.**

**3. Approval of the October 2025 Bills**

**It was moved by Cremeen and seconded by Newcomer to approve payment of the bills as presented. Motion carried unanimously.**

**DISCUSSION/ ACTION ITEMS**

## **1. Ratify the Appointment of Eric DesLauriers to the Homewood/Westshore Seat**

**It was moved by Hughes and seconded by Prescott to ratify the appointment of Eric DesLauriers to the Homewood/Westshore Seat. Motion carried unanimously.**

## **2. Review and Possible Approval of the Amended Park and Ride Agreement with My Ride to Work**

This item was pulled from today's agenda. There were no changes to the agreement approved at last month's meeting.

### **DISCUSSION ITEMS**

#### **1. Discussion of the Future and Goals of the Connectivity Committee**

Van Siclen described the recent Committee meeting to consider pedestrian safety issues within the town centers. Discussion followed regarding what other agencies, including Placer County and Caltrans, are doing to address the situation and what TNT TMA's role is. Issues to be considered may include snow removal on sidewalks, and year round concerns such as visibility of pedestrian crossings, street lighting, and traffic control. Van Siclen, Teshara, and Hughes will develop a scope of work for the Committee and present it at next month's meeting.

#### **2. Discussion of the Desired Election Cycles for Executive Committee Members**

Van Siclen said the governing documents merely state that the Executive Committee serves at the direction and pleasure of the Board. She suggests having the Chair and Vice-Chair on one cycle and the Secretary and Treasurer on another so the terms are staggered. Bylaw revisions will be considered at a later date.

**It was moved by Chapman and seconded by Hughes to appoint a new TNT TMA Chair and Vice-Chair in January 2027 and Secretary and Treasurer in January 2028, with all Board officers serving two-year terms on the Executive Committee. Motion carried unanimously.**

### **PRESENTATION/ DISCUSSION**

#### **1. Winter Traffic Management Presentations: Ski Resorts**

**a. Northstar - Doug Burnette, Director, Base Experience and Bob Dearwester, Senior Manager Base Area Operations**

**b. Homewood - Eric DesLauriers, Director of Base and Facilities Maintenance**

**c. Palisades Tahoe - Pat Fraser, Base Area Director**

**d. Sugar Bowl - Jenna Prescott, Vice President of Operations**

Each representative described plans to address traffic flows including transportation being offered to guests and employees, parking, and snow removal operations.

#### **2. Winter Transit Operations NDOT - Bhupinder Sandhu, District Engineer**

Sandhu: described NDOT operations on SR 28, US 50, SR 431, and I-80, including staffing and equipment. Given US 50 is the main alternative when I-80 is closed, that is a priority road in Tahoe. However, there is always at least one plow available for SR 28 and I-80, which is the priority for Reno. Sandhu noted challenges with semi-truck drivers who are not prepared for winter driving conditions. NDOT does not check for chains, but does provide road information all the way to Utah and works with Caltrans to advise drivers of impending storms.

#### **3. Winter Transit Operations Caltrans -John O'Connell, Public Information Officer / Caltrans District 3 and Mary Bokova, Chief, Office of Safety Programs**

O'Connell described the District 3 area which covers approximately 1,330 miles over six counties including Placer, Nevada, and El Dorado. Keeping I-80 open in the winter is the main priority. O'Connell reviewed staffing and equipment used along I-80, SR 28 along the north shore, and the US 50 corridor which includes the area around the lake from Meyers to Emerald Bay. Chain installers are not Caltrans employees, but must have a Caltrans permit and adhere to set fees. The public is encouraged to check QuickMap for real time road information.

Bokova presented the Roadway Safety Audit Results and Recommendations. The report is broken into 12 segments around Emerald Bay and includes recommendations ranging from easily attainable short term initiatives to longer term more involved projects such as realignment and installation of roundabouts.

## **REPORTS**

### **1. North Lake Tahoe Express Update - - Caroline Craffey, TNT/TMA Program Manager**

Craffey reported revenues and ridership are both down compared with last year. That said, overall visitation to the area is also down. Craffey described the reminders being sent to riders, some changes to the routes, and marketing the service. A short ridership survey will be conducted this winter.

### **2. Tahoe Transportation District (TTD) Board Representative Update - Andy Chapman, TNT/TMA Board of Directors**

Chapman reported that at yesterday's Board meeting, retiring Clerk of the Board Judy Allen was recognized. Most of the meeting time was used to consider the Incline Village Mobility Hub. TTD purchased the Incline Elementary School site in 2021, but further investigation and public input has determined that is not right location for the facility. An Alternative Site Location Committee has identified three other possible sites. The Board gave staff direction on next steps and items to be considered. Washoe County will be offered an opportunity to have the School site transferred back to them for housing and otherwise it will be listed for sale.

Chapman noted the last day of TART Connect in Zone 3 is December 11, because of lack of funding for that segment.

### **3. TOT Advisory Committee - - Pat Fraser, TNT/TMA Board of Directors**

Fraser reported the Committee had a lengthy meeting and recommended funding for seven projects, including the Park & Ride for Tahoe City and reconstruction of the last segment of the West Shore Bike Trail.

### **4. Tahoe Truckee Area Regional Transit (TART) - Jaime Wright, Placer County DPW**

Wright presented the ridership report included in today's meeting packet. There is an average decline of 15%, year over year, which is consistent with other trends in the area. Micro-transit has declined 35% but that is due to reduced hours in Crystal Bay and Incline Village.

The winter schedule begins December 11.

### **5. North Tahoe Workforce Vanpool - Caroline Craffey, TNT/TMA Program Manager**

Craffey reported there are fourteen vanpools in operation. She is meeting with Placer County to coordinate this with other commuter programs and with the Tahoe City Downtown Association to consider options to combine smaller businesses to take advantage of the program. She will reach out to smaller businesses in Kings Beach as well.

### **6. Planning & Consulting - Steve Teshara, TMA Management & Planning Consultant**

Teshara's report was in today's meeting packet. He highlighted the pending reauthorization of the Surface Transportation Act and what that can mean to this area. However, the government shut-down has slowed everything down. Teshara noted the summary review of the draft text of the Santini-Burton Modernization Act.

CAL COG is watching SB 375, which relates to VMT issues. Tahoe is part of a federal grant that was passed to CAL COG, which is considering how toll pricing in other areas of the state can be messaged as a solution to the dwindling gas tax revenues. Teshara reviewed agenda items considered at the recent CAL COG meeting in Palm Desert.

The petitions in support of Eastern Placer Future, the initiative to consider incorporation of North Lake Tahoe, have been submitted to Placer County. Hopefully, the LAFCO process will begin in early December.

## **7. Advocacy Opportunities and Review -Sara Van Siclen, TNT/TMA Executive Director**

As directed at last month's meeting, Van Siclen submitted a letter to Caltrans about safety concerns on SR 89. She has received a response from Jeremy Linder that Supervisor Bullock is aware of the issue and working on it.

## **AREA REPORTS**

### **1. Member Reports**

There were no additional reports given.

### **2. Executive Director's Report**

Van Siclen reiterated the recommendation to allocate TOT/TBID dollars to a Park & Ride program in Tahoe City for summer events. She is working on getting winter lots open, subject to the ski area's opening schedules.

## **ADJOURNMENT**

There being no further business to come before the Board, the meeting adjourned at 10:21 AM. The next TNT TMA Board meeting will be held on **January 8, 2026**.

Respectfully submitted,

Judy Friedman

Recording Secretary

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