

TRUCKEE-NORTH TAHOE TRANSPORTATION MANAGEMENT ASSOCIATION
Board of Directors Meeting Minutes
Town of Truckee Building, Prosser Room, 10183 Truckee Airport Road
and via Zoom
November 6, 2025

CALL TO ORDER
INTRODUCTIONS

Pat Fraser called the meeting to order at 8:00 AM. A quorum was not established.

Board members present

Patrick Fraser, Palisades Tahoe/Highway 89
Seth Warren for Jared Deck, Placer County
Gordon Shaw, Tahoe Basin At Large
Alfred Knotts, Town of Truckee
Andy Chapman, Travel North Tahoe Nevada
Doug Burnett, Northstar California/Hwy 267
Larry Finney, Truckee Tahoe Airport District
Rebecca Cremeen (Rotating RTPA Seat)
Jason Newcomer, Resort Triangle at Large
Zoe Najim, Tahoe City/West Shore
Joy Doyle, Resort Triangle At Large

Board members absent

Danielle Hughes, Kings Beach/Tahoe Vista
Jenna Prescott, Donner Summit
Alexis Hill, Washoe County

Others participating included Executive Director Sara Van Siclen, Program Manager Caroline Craffey, Jaime Wright, Adam Wilson, Gavin Feiger, Peter Kraatz, Jim Marino, Cory Peterson, Hilda Vazquez, Jan Zabriskie, Nick Martin, Seth Warren, Linda Meckel, Ari Keplinger, Jackie, Genevieve Evans, Denise Davis, Acadia Davis, Lindsay Romack, Danielle McHugh, Taylor Fiddymment, and Cory Peterson. There may have been others who did not identify themselves.

PUBLIC COMMENTS

There were no comments on items not on today's agenda.

ACTION ITEMS

1. Approval of the November 6, 2025 Agenda

It was moved by Doyle and seconded by Knotts to approve today's agenda as presented. Motion carried unanimously.

2. Approval of the October 2, 2025 Minutes

It was moved by Cremeen and seconded by Burnett to approve the October 2, 2025 meeting minutes as presented. Motion carried unanimously.

3. Approval of the September 2025 Bills

It was moved by Shaw and seconded by Warren to approve payment of the bills as presented. Motion carried unanimously.

DISCUSSION/ ACTION ITEMS

1. Ratify the Election of Jason Newcomer to the Resort Triangle at Large Seat

It was moved by Chapman and seconded by Doyle to ratify the election of Jason Newcomer to the Resort Triangle At-Large Board seat. Motion carried unanimously.

2. Ratify the Election of Alfred Knotts to the TNT/TMA's Secretary Position for a One-Year Term, Until November 2026

It was moved by Doyle and seconded by Cremeen to ratify the election of Alfred Knotts to the TNT/TMA's Board Secretary position for a one year term ending November 2026. Motion carried unanimously.

3. Review and Possible Approval of Park and Ride Agreements

It was moved by Burnett and seconded by Chapman to approve the following agreements, with schedules to be provided:

- a. Contracted Operations Agreement with My Ride to Work (MRTW)**
- b. Memorandum of Understanding with Palisades Tahoe**
- c. Memorandum of Understanding with Northstar California**
- d. Memorandum of Understanding with Sugar Bowl**

Motion carried unanimously.

4. Review and Possible Approval of Proposal to Close BMO Credit Card and Open a New Business Credit Card

Doyle suggested the Executive Committee develop a policy with limits as to credit card charges and specifying "zero cash withdrawals."

It was moved by Shaw and seconded by Burnett to approve closing the BMO credit card and opening a new business credit card within appropriate limits set by Executive Committee. Motion carried unanimously.

5. Review and Possible Approval of the Proposed Policy for Electing Executive Committee Members

This item was table pending a recommendation of the length of terms of Executive Committee members.

6. Review and Possible Approval of Advocacy Letter for Road Safety Improvements on SR 89

Van Siclen noted a letter from Peter Kraatz asking TNT TMA to reach out to Caltrans advocating safety improvements on SR 89 north of Truckee, between Alder Creek Road and Hobart Mills Road. Discussion followed regarding the area, safety concerns, and others who should receive the letter, including Nevada County Supervisor Bullock and Truckee Town Manager Jen Callaway.

It was moved by Doyle and seconded by Knotts to approve sending a letter to Caltrans, Nevada County, and the Town of Truckee requesting roadway safety improvements along SR 89, north of Truckee, pending the change to the recipient. Motion carried unanimously.

PRESENTATION/ DISCUSSION

1. Results of the Emerald Bay Shuttle Gavin Feiger, Policy Director, League to Save Lake Tahoe

Feiger presented preliminary results of this summer's pilot program, including user comments, lessons learned this year, and recommendations moving forward. Additional funding opportunities are being explored to expand the program next summer.

2. Winter Transit Operations Presentations: Snow Removal/ Jurisdictions

- a. Placer County Winter Operations Matt Randall, DPW Deputy Director, Placer County**
- b. Town of Truckee Winter Operations Riley Morrison, Street Maintenance Manager, Town of Truckee**
- c. Washoe County Winter Operations Cody Burke, Roads and Stormwater Supervisor, Washoe County**
- d. Questions**

Each presenter described their jurisdiction, staffing, and equipment planned for this winter's operations. They answered questions clarifying their reports, including how snow removal areas are prioritized and real-time information available.

3. Winter Transit Operations Presentations: Transit

a. Mountaineer Joy Doyle, Executive Director, Mountaineer Transit Company

Doyle reported this will be the Mountaineer's eighth season of providing micro-transit service in Olympic Valley and Alpine Meadows. This season runs from December 6, 2025 to April 19, 2026. A focus this winter will be to reduce wait times during peak demand periods and to that end, fifteen vans will be in operation and strategies are being implemented to set user's expectations.

b. Placer County TART Jaime Wright, Public Works Manager, Transit Services, Placer County

Wright said the winter season for TART is December 11, 2025 to April 5, 2026. She described mainline service schedules, noting TART is now fully staffed. Wright reviewed service times per route, including Night Service.

c. Town of Truckee TART Danielle McHugh, Transportation Program Coordinator, Town of Truckee

McHugh provided details on fixed route and Dial-a-Ride services, as well as updates on the Town apps. Real time information will soon be available for users via the Swiftly platform, which will integrate with Google Maps, Apple Maps, and the Transit App. Due to low ridership, TART Connect will provide on-demand night service to Northstar this year as opposed to hourly fixed route.

REPORTS

1. North Lake Tahoe Express overview and budget update - Sara Van Siclen, Executive Director, TNT/TMA

Van Siclen presented October numbers, noting ridership is consistent year-over-year, but overall ridership and revenues are down. Expenses are also lower than budgeted. Van Siclen is considering strategies to improve the numbers, including cutting the Red route and adding an earlier shuttle to the airport. The operator is looking at using smaller vehicles, which may reduce costs.

There was a brief conversation about NLTE Reserves. A new reporting system is being developed that will allow details to be more easily tracked by month.

2. Tahoe Transportation District (TTD) Board Representative Update - Andy Chapman, TNT/TMA Board of Directors

Chapman reported the Board held a second public hearing for a route change in South Lake Tahoe and approved a 3/1 option to provide more service. The Board also approved a recipient agreement with South Shore TMA for funds to expand micro-transit. Tara Styler was promoted to TTD Deputy Director.

3. TOT Advisory Committee – Pat Fraser, TNT/TMA Board of Directors

Fraser reported applicants presented their requests to the full Committee and now Committee members are scoring projects. The next meeting is November 20, where allocation recommendations will be finalized.

4. Tahoe Truckee Area Regional Transit (TART) Jaime Wright, Placer County DPW

Wright noted ridership declines on the 89 and 267 corridors, but there are steady increases on the mainline route on the west shore. The decline in micro-transit use in Washoe County is mainly because of the reduction in service hours due to the reduction of revenues.

Danielle McHugh, Town of Truckee DPW

The Town is also seeing declines in fixed route and TART Connect ridership year-over-year. The new Tahoe Donner Lodge will be open this winter so that should increase transit use to that area.

5. North Tahoe Workforce Vanpool - Sara Van Siclen, TNT/TMA Executive Director

Craffey said there are 14 vanpools in operation. There has been a change in the sales personnel at Enterprise, but outreach to potential users will continue. Craffey noted correspondence from a Palisades Tahoe employee who appreciates the service.

6. Planning & Consulting - Steve Teshara, TMA Management & Planning Consultant

Teshara's report was in today's meeting packet. There were no questions or comments.

7. Advocacy Opportunities and Review -Sara Van Siclen, TNT/TMA Executive Director

Van Siclen will work with Teshara on the letter to Caltrans about safety concerns on SR 89. She will consider re-forming the committee that was addressing pedestrian safety.

AREA REPORTS

1. Member Reports

There were no additional reports given.

2. Executive Director's Report

Van Siclen said the mixer held on October 29 had a good turnout. Four awards were given out to local projects and the Chip Matchum award went to Dan Wilkins for his long-time commitment to TNT TMA.

Van Siclen is expecting a baby girl in April (!) and will work with the Executive Committee to schedule maternity leave.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 10:10 AM. The next TNT TMA Board meeting will be held on December 4, 2025.

Respectfully submitted,

Judy Friedman

Recording Secretary

THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS