

**TRUCKEE-NORTH TAHOE TRANSPORTATION MANAGEMENT
ASSOCIATION
Board of Directors Meeting Minutes
North Tahoe Event Center
8318 N Lake Blvd, Kings Beach, CA 96143
And via Zoom
October 2, 2025**

**CALL TO ORDER
INTRODUCTIONS**

Pat Fraser called the meeting to order at 8:00 AM. A quorum was not established.

Board members present

Patrick Fraser, Palisades Tahoe/Highway 89
Dave Paulson, West Shore
Jenna Prescott, Donner Summit
Seth Warren for Jared Deck, Placer County
Danielle Hughes, Kings Beach/Tahoe Vista
Gordon Shaw, Tahoe Basin At Large
Alfred Knotts, Town of Truckee
Andy Chapman, Travel North Tahoe Nevada
Doug Burnett, Northstar California/Hwy 267
Larry Finney, Truckee Tahoe Airport District
Kira Richardson for Rebecca Cremeen (Rotating RTPA Seat)
Alexis Hill, Washoe County

Board members absent

Joy Doyle, Resort Triangle At Large
Zoe Najim, Tahoe City/West Shore

Others participating included Executive Director Sara Van Siclen, Program Manager Carolyn Craffey, consultant Steve Teshara, Cory Peterson, Nick Martin, Hilda Vasquez, Scott Miklos, Adam Wilson, Peter Kraatz, Jaime Wright, Linda Meckel, Jan Zabriskie, Chris Riordon, Jim Marino, Jason Newcomer, Rory Lepore, Denise Davis, Judy Weber, Lindsay Romack, and Ryan Murray. There may have been others who did not identify themselves.

PUBLIC COMMENTS

Teshara reported a modular home is being delivered to a lot in Incline Village. The first six trucks of what is expected to be 30 begin to arrive next week. The very large trucks will impact traffic.

Hughes explained the Cap & Invest and SB 254 funds that are being taken from this area and reallocated. She is following the situation and will continue to report.

ACTION ITEMS

1. Approval of the October 2, 2025 Agenda

**It was moved by Shaw and seconded by Hughes to approve today's agenda as amended.
Motion carried unanimously.**

2. Approval of the September 4, 2025 Minutes

It was moved by Chapman and seconded by Hughes to approve the September 4, 2025 meeting minutes as presented. Motion carried unanimously.

3. Approval of the August 2025 Bills

Van Siclen noted the new reporting format.

It was moved by Shaw and seconded by Hughes to approve payment of the bills as presented. Motion carried unanimously.

DISCUSSION/ ACTION ITEMS

1. Review and Possible Approval of NLTE 25/26 Agreement with Placer County

It was moved by Chapman and seconded by Knotts to approve the North Lake Tahoe Express FY 2025/26 agreement with Placer County. Motion carried unanimously.

2. Review and Possible Approval of the Snow Removal Contract With Goodrich Excavation

This contract is for snow removal at 64 Acres in Tahoe City for Park & Ride and is funded by a TBID grant. The USFS permit to use the property has been received.

It was moved by Burnett and seconded by Prescott to approve the snow removal contract with Goodrich Excavating as presented. Motion carried unanimously.

3. Review and Possible Approval of the Proposed Policy for Electing Executive Committee Members

Van Siclen proposed a policy for electing Board officers, who comprise the Executive Committee. A brief conversation followed clarifying the policy and practical application. Van Siclen will confirm the length of terms as required in the Bylaws and stagger officer positions accordingly.

It was moved by Shaw and seconded by Chapman to approve the policy for electing Executive Committee members as presented. Motion carried unanimously.

4. Review and Possible Approval to Send Ballots and Collect Responses for the Resort Triangle at Large Board Seat Election by Electronic Transmission

Van Siclen reported two candidates have submitted interest in the Resort Triangle At-Large Board position. If the Board approves, the membership will vote electronically.

It was moved by Hughes and seconded by Chapman to approve sending ballots and collecting responses for the Resort Triangle At-Large Board seat by electronic transmission. Motion carried unanimously.

PRESENTATION/ DISCUSSION

1. TNT/TMA Final Budget 24/25 - Sara Van Siclen, Executive Director, TNT/TMA

Van Siclen presented actuals for FY 2024/25 for Administrative and program specific budgets. Discussion followed as specifics were clarified and additional funding opportunities were considered for programs such as the North Lake Tahoe Express and Vanpool.

2. Unmet Transit Needs - Rory Lepore, Assistant Transportation Planner, TRPA

Lepore described the process and partners collaborating on the Unmet Transit Needs program. The goal of the program is to identify unmet needs, the demand, possible funding available, and recommend services to address the need. Examples of programs implemented are the Emerald Bay Shuttle pilot this summer and East Shore Express. Lepore noted opportunities for public input. There was a discussion clarifying what qualifies as an “unmet need” and the criteria used to consider new or expanded service.

REPORTS

1. North Lake Tahoe Express - Sara Van Siclen, Executive Director, TNT/TMA

Van Siclen reported revenues and ridership are down 25% year-over-year. The Committee will meet to consider why the numbers are dropping, strategies to increase use, and next year's budget.

2. Tahoe Transportation District (TTD) Board Representative Update - Andy Chapman, TNT/TMA Board of Directors

Chapman said the Board met yesterday. Items addressing subcontracting with South Lake Tahoe regarding transit funds for a micro-transit vehicle charging facility were pulled from Consent for further discussion. That said, the Board approved \$1.2 million of SB 122 funds for construction of the facility. Chapman reviewed additional items on yesterday's agenda.

3. TOT Advisory Committee – Pat Fraser, TNT/TMA Board of Directors

Fraser reported 39 applications were submitted for TOT and TBID funding. Included in requests was the Tahoe City Downtown Association application for Park & Ride funding for events, signage, and trail expansion and reconstruction. Twenty-five of the applications were selected to move through the process.

4. Tahoe Truckee Area Regional Transit (TART)

Jaime Wright, Placer County DPW

Wright presented the report in today's meeting packet, noting the numbers need to be corrected, but overall are slightly down. The impacts to TART service by providing the shuttle to Kings Beach need to be reviewed.

Danielle McHugh, Town of Truckee DPW

Alfred Knotts said Truckee TART is seeing the same reduction in ridership. There is consideration of expanding service into Glenshire. Shifting "zones of service" may help increase overall ridership.

5. North Tahoe Workforce Vanpool - Sara Van Siclen, TNT/TMA Executive Director

Van Siclen said 14 vanpools operated in August. Metrics and statistics were included in her written report in the packet. There was a brief conversation about reporting the information to various agencies to demonstrate the benefits of the program.

6. Summer Park and Ride - Sara Van Siclen, TNT/TMA Executive Director

Van Siclen reported that from July 1 to August 31, 1,012 riders took advantage of the shuttle service between Northstar and the Kings Beach State Parks. She presented graphs showing the level of ridership by days and times.

7. Planning & Consulting - Steve Teshara, TMA Management & Planning Consultant

Teshara reported there are some decisions being made on Cap & Invest funds and some senate bills, but they are not favorable to this area given the current makeup of the legislature. Most of the Tahoe and Truckee projects are level three priority. He noted discussion of this issue at CALCOG and the need for a champion in the legislature.

8. Advocacy Opportunities and Review -Sara Van Siclen, TNT/TMA Executive Director

Van Siclen is working with Washoe County on membership opportunities and following California legislative issues.

AREA REPORTS

1. Member Reports

Chapman thanked Van Siclen for participating in the Lake Tahoe Destination Stewardship meeting, which was focused on transportation initiatives around the lake.

Kira Richardson announced applications are being accepted TRPA Regional Grant. Just over \$11 million is available from four funding sources.

2. Executive Director's Report

The new program manager, Carolyn Craffey, introduced herself.

Van Siclen reported regional transportation app is being developed. The membership mixer is scheduled for October 28 at the Crystal Bay Club. Board members were asked to submit nominations for awards.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 10:10 AM. The next TNT TMA Board meeting will be held on November 6, 2025.

Respectfully submitted,

Judy Friedman

Recording Secretary

THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS