

TRUCKEE-NORTH TAHOE TRANSPORTATION MANAGEMENT ASSOCIATION

Board of Directors Meeting Minutes Town of Truckee Building, Prosser Room 10183 Truckee Airport Road And via Zoom August 7, 2025

CALL TO ORDER

INTRODUCTIONS

Pat Fraser called the meeting to order at 8:01 AM. A quorum was not established.

Board members present

Patrick Fraser, Palisades Tahoe/Highway 89

Dave Paulson, West Shore

Joy Doyle, Resort Triangle At Large

Jenna Prescott, Donner Summit

Jared Deck, Placer County (appointed today)

Danielle Hughes, Kings Beach/Tahoe Vista

Zoe Najim, Tahoe City/West Shore

Gordon Shaw, Tahoe Basin At Large

Matt Click, Placer County Transportation Planning Agency (Rotating RTPA Seat)

Dan Wilkins, Town of Truckee

Alexis Hill, Washoe County

Andy Chapman, Travel North Tahoe Nevada

Stephanie Holloway

Board members absent

Tom Jacobson, Resort Triangle At Large

Others participating included Executive Director Sara Van Siclen, consultant Steve Teshara, Jaime Wright, Alfred Knotts, Kira Richardson, Acadia Davis, Erik Bird, Adam Wilson, Stephanie Holloway, Rebecca Cremeen, Hilda Vazquez, Danielle McHugh, Brian Murray, Gavin Feiger, Denise Davis, Danielle LaPointe, Michael Woodman, Cory Peterson, and Parin Patel. There may have been others who did not identify themselves.

PUBLIC COMMENTS

Rebecca Cremeen reported the TRPA Regional grant program just opened up for submittal of projects (??? Audio unclear???)

ACTION ITEMS

1. Approval of the August 7, 2025 Agenda

Van Siclen asked to add two time sensitive action items: 1) review and possible approval of comment letter on Proposed Initial Study/Negative Declaration (IS/ND) for State Route 267 Capital Maintenance Project and 2) comments on proposed Initial Study/Negative Declaration (IS/ND) for State Route 267 Capital Maintenance Project Post Mile 0.0 at the Nevada County line to Post Mile 9.63 at 267/Dolly Varden Avenue, Kings Beach, Placer County

It was moved by Wilkins and seconded by Holloway to approve today's agenda as amended. Motion carried unanimously.

2. Approval of the July 10, 2025 Minutes

It was moved by Wilkins and seconded by Holloway to approve the July 10, 2025 meeting minutes as presented. Motion carried with Click abstaining.

3. Approval of the June 2025 Bills

It was moved by Shaw and seconded by Wilkins to approve payment of the bills as presented. Motion carried unanimously.

DISCUSSION/ ACTION ITEMS

1. Review and Possible Approval of Executive Director's Salary Adjustment and Budget Amendment

Fraser explained that the Program Manager salary was set a bit higher than anticipated so there should be an adjustment to the Executive Director's pay to make it more equitable.

It was moved by Click and seconded by Wilkins to approve the Executive Director's salary adjustment and related budget amendment. Motion carried unanimously.

2. Review and Ratification of the Appointment of Jared Deck to the Placer County TNT/TMA Board Seat and Doug Burnett to the Northstar California/HWY. 267 Board Seat

It was moved by Wilkins and seconded by Shaw to ratify the appointments of Jared Deck to the Placer County TNT TMA Board seat and Doug Burnett to the Northstar California/Hwy 267 TNT TMA Board seat. Motion carried unanimously.

3. Review and Possible Approval of the Amended NLTE Funding Partner Agreements

Van Siclen said the Reno Tahoe Airport Authority has asked for a separate agreement to split the Washoe County contribution to NLTE. As a result, all five funding partner agreements have been amended.

It was moved by Wilkins and seconded by Chapman to approve the amended North Lake Tahoe Express funding partner agreements as presented. Motion carried unanimously.

AGENDA ADDITIONS:

1) Review and Possible Approval of Comment Letter on Proposed Initial Study/Negative Declaration (IS/ND) for State Route 267 Capital Maintenance Project

Van Siclen and Teshara provided background on the Caltrans project and the opportunity to provide comment. Hughes asked that someone from the Kings Beach District participate in discussions on this item.

It was moved by Wilkins and seconded by Hughes to authorize the Executive Director to submit a comment letter on the proposed Initial Study/Negative Declaration for the SR 267 Capital Maintenance Project, with the addition of the participation of a Kings Beach District representative in discussions on the project. Motion carried unanimously.

2) Comments on Proposed Initial Study/Negative Declaration (IS/ND) for State Route 267 Capital Maintenance Project Post Mile 0.0 at the Nevada County line to Post Mile 9.63 at 267/Dolly Varden Avenue, Kings Beach, Placer County

It was moved by Wilkins and seconded by Shaw to authorize the Executive Director to submit comments as presented on the proposed Initial Study/Negative Declaration (IS/ND) for State Route 267 Capital Maintenance Project Post Mile 0.0 at the Nevada County line to Post Mile 9.63 at 267/Dolly Varden Avenue, Kings Beach, Placer County. Motion carried unanimously.

DISCUSSION

1. Open Secretary Position Process and Timeline Discussion - Sara Van Siclen, Executive Director, TNT/TMA

Given the many transitions on the Board, the Executive Committee recommends waiting to appoint the new Board secretary. This item may be on the October agenda.

PRESENTATION/ DISCUSSION

1. PCTPA Regional Transportation Plan Presentation

-Mike Costa, Principal Transportation Planner, PCTPA

-Cory Peterson, Senior Transportation Planner, PCTPA

Peterson updated the group on the Regional Transportation Plan Update 2025. He reviewed the components and process for public outreach. Written comments are due by the end of September and can be submitted to cpeterson@pctpa.net.

A brief conversation followed clarifying the presentation, including the areas of focus in the Update, given major growth on the west side of Placer County.

2. TART Systems Plan Update -Jaime Wright, Public Works Manager – Transit Services, Placer County

Bird provided an overview of the Plan Update, including fixed and on-demand service, capital, and institutional arrangements. Included are recommendations for funding and impacts to service if Placer County Transient Occupancy Tax (TOT) is no longer available. Funding for Washoe County service comes from RTC.

Discussion followed regarding service in Incline Village, how to prioritize the recommendations, and options to increase driver's salaries. Additional funds could come from charging riders on the fixed routes and a sliding scale of fares for TART Connect.

3. Walking Tours Presentation: Tahoe Vista & Carnelian Bay -Sara Van Siclen, Executive Director, TNT/TMA

Van Siclen reported on her walking tour through Tahoe Vista and Carnelian Bay. She discussed the concerns and issues she observed, including cars speeding and not heeding pedestrian crossings. Some crossings are difficult to see because of the location or because they need to be repainted. Strategies to address some of what Van Siclen has seen on her walking tours will be considered on a future agenda.

REPORTS

1. North Lake Tahoe Express - Sara Van Siclen, Executive Director, TNT/TMA

Van Siclen presented the ridership reports. Options to promote the service are being considered.

2. Tahoe Transportation District (TTD) Board Representative Update - Andy Chapman, TNT/TMA Board of Directors

Chapman reported the meeting has been pushed back a week. Agenda items will include working with South Lake Tahoe partners to clarify details of the Lake Link and a push to return funds back to south shore projects from north shore.

3. TOT Advisory Committee - Dan Wilkins, TNT/TMA Board of Directors

The Committee did not meet.

4. Tahoe Truckee Area Regional Transit (TART)

Jaime Wright, Placer County DPW

Wright noted the ridership numbers in the meeting packet. West shore numbers continue to rebound now that previously cancelled TART service has been reinstituted. There is a slight decline in other fixed service and TART Connect, partly due to low visitation because of cool weather in June.

Danielle McHugh, Town of Truckee DPW

McHugh reported Truckee TART numbers are down about 5% year-over-year for the fiscal year that ended in June.

5. North Tahoe Workforce Vanpool - Sara Van Siclen, TNT/TMA Executive Director

Van Siclen said 13 vanpools are in operation this summer. She is meeting with Enterprise to consider strategies to recruit additional employers. Van Siclen will be applying for additional TOT funding from the upcoming Annual Grant Cycle.

6. Summer Park and Ride - Sara Van Siclen, TNT/TMA Executive Director

Van Siclen has been working with Northstar and Placer County on the Beach Bus for service between Northstar and the Kings Beach State Recreation Park. The service carried 603 riders in July.

7. Planning & Consulting - Steve Teshara, TMA Management & Planning Consultant

Teshara said there was a meeting about a year ago with Truckee and north shore representatives on how south shore works with Downtowner, the Lake Link operator. It may be time for another meeting to clarify the service. The Caltrans representative specific to Tahoe was not replaced, but Teshara has met Dina El-Tawansy, the new Director of Caltrans who has only been on the job for a few weeks. He will schedule a time to meet with her about local issues.

8. Advocacy Opportunities and Review -Sara Van Siclen, TNT/TMA Executive Director

No additional report was given.

AREA REPORTS

1. Member Reports

Hughes noted the upcoming Tahoe Spark workshop, which will include a discussion about transit.

2. Executive Director's Report

Van Siclen's written report was in the meeting packet. She has received some good applications for the Program Manager position and hopes to have someone hired in the next month.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 10:04 AM. The next TNT TMA Board meeting will be held on September 5, 2025.

Respectfully submitted,

Judy Friedman

Recording Secretary

THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS