

TRUCKEE-NORTH TAHOE TRANSPORTATION MANAGEMENT ASSOCIATION

Board of Directors Meeting Minutes Town of Truckee Building, Prosser Room 10183 Truckee Airport Road And via Zoom July 10, 2025

CALL TO ORDER

INTRODUCTIONS

Pat Fraser called the meeting to order at 8:01 AM. A quorum was not established.

Board members present

Patrick Fraser, Palisades Tahoe/Highway 89

Jenna Prescott, Donner Summit

Stephanie Holloway, Placer County

Danielle Hughes, Kings Beach/Tahoe Vista

Zoe Najim, Tahoe City/West Shore

Gordon Shaw, Tahoe Basin At Large

Dan Wilkins, Town of Truckee

Alexis Hill, Washoe County joined at 8:20 AM and a quorum was established

Board members absent

Andy Chapman, Travel North Tahoe Nevada

Matt Click, Placer County Transportation Planning Agency (Rotating RTPA Seat)

Joy Doyle, Resort Triangle At Large

Tom Jacobson, Resort Triangle At Large

Dave Paulson, West Shore

Others participating included Executive Director Sara Van Siclen, Program Manager Julia Tohlen, consultant Steve Teshara, Hilda Vazquez, Jaimee Saliba, Danielle McHugh, Adam Wilson, Alfred Knotts, Scott Miklos, Ian Marten, Michael Woodman, Rebecca Cremeen, Ryan Murray, Doug Burnett, Jared Deck, Ann Nichols, Brian H., Jaime Wright, Seth Warren, Denise Davis, Mary Bokova, Gavin Feiger, Devin Middlebrook, Leslie Suen, and Peter Kraatz. There may have been others who did not identify themselves.

PUBLIC COMMENTS

Michael Woodman reported the draft RTP should be released soon. When it is, it will be submitted to TNT TMA for comment and he would like to give a presentation on it to this group.

Ksenya, a resident of Sierra Meadows, appreciates free TART and TART Connect services. She suggested drivers be allowed to stop at trail heads, in particular at the top of Hwy 267. Wright explained the policy that drivers only stop at designated locations because of safety concerns.

Ann Nichols agreed that a TART stop at the trailhead on 267 is a good idea. She asked about specifics of the reported EKN bankruptcy and will reach out directly to Tom Jacobsen for more information.

Hughes has submitted testimony to the California PUC on behalf of Tahoe Spark proposing a vehicle demand fee be charged within the Liberty Utility area. A workshop is scheduled for August 20 at Granlibakken to consider this and Hughes will be presenting the idea at other meetings as well.

Holloway introduced Ryan Murray who has joined the Placer County CEOs office in Tahoe City.

Shaw noted Caltrans has increased speed limits on SR 89 around Sunnyside without conducting appropriate counts and taking pedestrian and vehicles in the area into account. He suggested Caltrans be invited to a TNT TMA meeting to explain how speed limits are set. Mike Woodman said Caltrans can use “engineering judgement” to lower speed limits by 5mph from what their guidelines indicate. NCTC is pursuing legislation to allow Caltrans to lower limits by 10mph based on certain factors.

ACTION ITEMS

1. Approval of the July 10, 2025 Agenda

It was moved by Holloway and seconded by Wilkins to approve today’s agenda as presented. Motion carried unanimously.

2. Approval of the June 5, 2025 Minutes

It was moved by Wilkins and seconded by Hughes to approve the May 1, 2025 meeting minutes as presented. Motion carried unanimously.

3. Approval of the May 2025 Bills

It was moved by Shaw and seconded by Wilkins to approve payment of the bills as presented. Motion carried unanimously.

DISCUSSION/ ACTION ITEMS

1. Recognition of Outgoing TMA Program Manager, Julia Tohlen - Sara Van Siclen, Executive Director, TNT/TMA

Today is Tohlen’s last day at TNT TMA. Van Siclen thanked Tohlen for their great working relationship and her contributions to the organization. Tohlen noted Van Siclen’s accomplishments since she joined TNT TMA and thanked her for creating such a good working environment.

2. Recognition of Outgoing Board Members Hilda Vazquez and Stacey Justesen

Stacey Justesen is no longer with the Truckee Tahoe Airport District, so TTAD will appoint a replacement for this Board. Hilda Vazquez is now working for TART, so is no longer eligible for the TNT TMA Board. Both were thanked for their service to the organization. Vazquez also served as Board Secretary and as such, a member of the Executive Committee. Reappointment of that position will be on next month’s agenda.

3. Review and Approve the Program Manager TNT/TMA Job Description -Sara Van Siclen, Executive Director, TNT/TMA

The updated job description was reviewed. Discussion followed regarding the hourly pay being offered and it was suggested the position be changed to full-time salaried. The Board considered pros and cons, particularly if a second position is created.

It was moved by Wilkins and seconded by Shaw to appoint a Subcommittee consisting of Fraser, Hughes, Teshara, and Van Siclen to set final compensation levels for the Program Manager position. Further, to authorize the Executive Director to recruit for the Program Manager position at the levels approved by the committee and present a full report at the next Board meeting. Motion carried unanimously.

4. Executive Director, Sara Van Siclen Annual Performance Review -Pat Fraser, Board Chair, TNT/TMA

Fraser presented the written report regarding Van Siclen’s annual performance review.

5. Review and Possible approval of FY 2025/26 Budget Amendment - Pat Fraser, Board Chair, TNT/TMA

Fraser reviewed the proposed budget amendment to increase the Executive Director’s pay by an additional 10% based on her Annual Review.

It was moved by Hughes and seconded by Prescott to approve the FY 2025/26 Budget Amendment as presented. Motion carried unanimously.

PRESENTATION/ DISCUSSION

1. Emerald Bay Shuttle and Safety Study

a. Emerald Bay Shuttle Presentation

-Devin Middlebrook, Government Affairs Manager, TRPA

-Gavin Feiger, Policy Director, League to Save Lake Tahoe

Middlebrook described the Emerald Bay 2025 Parking and Transit Pilot Program, a joint project of El Dorado and Placer Counties and TRPA, with additional funding from the League to Save Lake Tahoe and Tahoe Fund. It is designed to improve safety in the SR 89 corridor at Emerald Bay. No Parking and No Stopping signs will be installed and the new regulations strictly will be enforced during peak times. CHP will issue significant fines for violations.

Feiger said the League is involved because of the environmental impacts of congestion and is overseeing the transit component. Downtowner is operating the shuttle on a reservation basis. Shuttle pick up locations are at the South Lake Tahoe wye, Camp Richardson, and Sugar Pine Point. In addition to contributions from the agencies and organizations involved, the estimated cost of \$387,500 will be covered by rider fares. The round trip fee for adults is \$10. More information is available at emeraldbayshuttle.com.

Hughes asked for a full report of what was considered for SR 89, not just a summary. Overall capacity needs to be considered there and in other areas. A conversation followed regarding what components are and are not within the TNT TMA purview. Discussion continued regarding the variety of users and reasons they are accessing the area, what and how data is being collected, and how it will be interpreted, particularly from the reservation system.

b. Emerald Bay Safety Study -Mary Bokova, Chief, Office of Safety Programs, Caltrans

Bokova said the purpose of the study is to consider strategies to improve overall safety and the parking situation in the area. A multi-disciplinary team is evaluating the results, led by the consultants. Hughes asked that a more holistic approach be considered and expanded to the state line.

2. Walking Tours Presentation: Tahoe City and Kings Beach -Sara Van Siclen, Executive Director, TNT/TMA

Van Siclen reported on the walking tours done in Tahoe City and Kings Beach. The team noted the speed of vehicle travel, pedestrian crossings, signage, lighting, and enforcement. Many of the items identified align with the TNT TMA Strategic Plan. A brief discussion followed and it was agreed the other agencies involved should be part of solution conversations, including TTD, TRPA, and Placer County.

REPORTS

1. North Lake Tahoe Express - Julia Tohlen, TNT/TMA Program Manager

Tohlen presented the ridership report in the meeting packet. Revenues and ridership are still significantly less than last year. The new reservation system has been implemented.

2. Tahoe Transportation District (TTD) Board Representative Update - Andy Chapman, TNT/TMA Board of Directors

No report was given.

3. TOT Advisory Committee - Dan Wilkins, TNT/TMA Board of Directors

Wilkins said the Committee is preparing to receive and review applications for the Annual Grant Cycle. Emergent Grants were approved for a Lease to Locals promotion and winter Park & Ride Shuttles.

4. Tahoe Truckee Area Regional Transit (TART)

- Jaime Wright, Placer County DPW

Wright noted the ridership report in today's meeting packet. Some night service has been reinstituted this summer with good feedback. It should continue through fall. Recent driver recruitment has been successful.

Danielle McHugh, Town of Truckee DPW

McHugh presented the report in the packet. TART Connect is providing night service to Northstar. There was a question about providing fixed route service to the Ritz. Holloway said options are being considered.

5. North Tahoe Workforce Vanpool - Sara Van Siclen, TNT/TMA Executive Director

The Vanpool statistics were in the meeting packet. There are fewer operating in the summer given the ski resort's employment is less at this time of year.

6. 4th of July Park and Ride - Sara Van Siclen, TNT/TMA Executive Director

Van Siclen reported on ridership numbers for 4th of July into Tahoe City. Palisades provided shuttles from the West Shore and Olympic Valley and there were 476 riders compared with a few hundred last year.

The summer Park and Ride between Northstar and Kings Beach has been very popular.

7. Planning & Consulting - Steve Teshara, TMA Management & Planning Consultant

Teshara reported the TRPA Planning Advisory Commission recommends moving forward with the TRPA Regional Plan. The code amendments and mobility infrastructure fees will not go to the Governing Board.

8. Advocacy Opportunities and Review -Sara Van Siclen, TNT/TMA Executive Director

Van Siclen continues to evaluate opportunities.

AREA REPORTS

1. Member Reports

Holloway reported Jared Deck from DPW will be transitioning into the Placer County TNT TMA seat.

2. Executive Director's Report

Van Siclen's written report was in the meeting packet.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 10:10 AM. The next TNT TMA Board meeting will be held on August 7, 2025.

Respectfully submitted,

Judy Friedman

Recording Secretary

THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS