

TRUCKEE-NORTH TAHOE TRANSPORTATION MANAGEMENT ASSOCIATION

Board of Directors and Steering Committee

Minutes

January 5, 2023

Town of Truckee Offices: Prosser Room and via Zoom

INTRODUCTIONS

Andy Chapman called the meeting to order at 8:02 AM. A quorum was established.

Board members present

Dan Wilkins, Town of Truckee

John Bergmann, Kings Beach/Tahoe Vista

Alexis Hill, Washoe County

Joy Doyle, Resort Triangle At Large

Andy Chapman, Travel North Tahoe Nevada

Jenna Prescott, Donner Summit

Patrick Fraser, Palisades Tahoe/Highway 89

Will Garner, Placer County

Gordon Shaw, Tahoe Basin At Large

Tom Jacobson, Resort Triangle At Large

Hilda Vazquez, Northstar California/Highway 267

Dave Paulson, Ski Area

Mike Woodman, Nevada County Transportation Commission (Rotating RTPA Seat)

Matt Click, Placer County Transportation Planning Agency (Rotating RTPA Seat) (appointed today)

Stacey Justesen, Truckee Tahoe Airport District (appointed today)

Board members absent

Melissa McHone, Tahoe City/West Shore

Others participating included Executive Director Sara Van Sicen, Program Manager Julia Tohlen, consultant Steve Teshara, Alfred Knotts, Donnie McBath, Scott Miklos, Jaime Wright, Lindsay Romack, Mike Costa, Jan Zabriski, Denise Davis, Tony Karwowski, Rebecca Cremeen, Stephanie Holloway, Kira Smith, Becky Bucar, Judy Weber, Ryan Murray, Gavin Feiger, Michelle Glickert, Rachel Shaw, and Ryan Decker.

PUBLIC COMMENTS

There were no comments on items not on today's agenda.

ACTION ITEMS

1. Approval of January 5, 2023 Agenda

It was moved by Garner and seconded by Paulson to approve today's agenda as presented. Motion carried unanimously.

2. Approval of December 1, 2022 Minutes

It was moved by Doyle and seconded by Vazquez to approve the December 1, 2022 minutes as presented. Motion carried unanimously.

3. Approval of Bills November 2022

It was moved by Shaw and seconded by Garner to approve payment of the bills as presented. Motion carried unanimously.

4. Approval of October 6, 2022 Minutes with Edits

It was moved by Bergmann and seconded by Chapman to approve the October 6, 2022 minutes as edited.

Motion carried unanimously.

5. Discussion and Possible Action to Confirm Appointment of Stacey Justesen to Truckee Tahoe Airport District Board Seat

It was moved by Prescott and seconded by Garner to confirm the appointment of Stacey Justesen to the Truckee Tahoe Airport District TNT/TMA Board seat. Motion carried unanimously.

6. Discussion and Possible Action to Confirm Matt Click to the RTPA Board Seat for a Two-Year Term, Representing PCTPA

It was moved by Shaw and seconded by Woodman to confirm Matt Click to the TNT/TMA RTPA Board Seat for a Two-Year Term, Representing PCTPA. Motion carried unanimously.

7. Discussion and Possible Action to Declare Vacant the Tahoe City/ West Shore Area Board Seat

Van Siclen reported Melissa McHone was appointed to the Tahoe City/West Shore TNT/TMA Board seat while working for Granlibakken. She is no longer with Granlibakken and has missed more than the three consecutive meetings allowed in the TNT/TMA Bylaws. Per Section 5.4 of the Bylaws, the Board may declare the seat vacant and recruit a new Board member to fill the seat. It was noted McHone has not responded to attempts from Van Siclen to reach her.

It was moved by Garner and seconded by Vazquez to declare the Tahoe City/West Shore Area TNT/TMA Board seat vacant. Motion carried unanimously.

PRESENTATION/ DISCUSSION

1. Election Timeline for Tahoe City/ West Shore Area Board Seat - Sara Van Siclen, TNT/TMA Executive Director

Van Siclen described the two-month recruitment process to fill the vacancy. After the call for candidates, the election will be held in March and the new Director will be seated in April.

2. Recognition of Outgoing TMA Board Member Mike Woodman - Sara Van Siclen, TNT/TMA Executive Director, and TMA Board Members

Van Siclen noted today is Woodman's last meeting as a TNT/TMA Board member. Although his term was only supposed to be for two years, he served on the Board for five. Woodman was thanked for his commitment and contributions.

3. Placer County Transportation Funding and Service Update Placer County Staff

Romack described the TART services provided by Placer County, which are funded by Transient Occupancy Tax (TOT). Services include fixed route TART service, Park & Ride, TART Connect, and contributions to the North Lake Tahoe Express, Traffic Mitigation/Pedestrian Safety measures, and snow removal on bike trails. Romack reviewed the current fiscal year budget and said FY 2023-24 budgets are being compiled. The newly formed TOT Committee and CAP Committee make recommendations on funding allocations from the Tahoe Economic and Community Enhancement Fund, comprised of TOT collections. Those recommendations are approved by the Board of Supervisors.

Garner presented a map of the Transportation Planning Boundaries in Placer County, noting it was developed to clarify the situation given so many participating agencies, including Caltrans and the MPO, and differences in the County. Tahoe has a special designation due to its uniqueness because of non-traditional funding sources and operations.

Wright explained the breakdown of the \$12.4 million FY 2022/23 TART budget. She explained how the TART Enhanced System Plan is funded, which includes free-to-the rider service, 30 minute headways during peak times, night service, and TART Connect. About 50% of the operating budget is allocated to fixed route service.

Wright described how staffing challenges impact service both for the County and the contracted operator, My Ride to Work. A brief discussion followed regarding recruitment and training procedures.

Wilkins noted he and Shaw sit on the CAP Committee. In the past, the Committee recommended funding for transit and infrastructure. However, in the recently approved ballot measure, those dollars can also be allocated to housing. Details of how funds will be allocated from various pots of money under the control of the TOT Committee and CAP Committee still need to be determined. However it is important to be aware that CAP funds could go to housing, which may leave little for other projects. Shaw agreed. This presentation illustrates how TOT contributes to the local transit system and that needs to continue or service could be diminished.

Discussion followed as the presentation was clarified. The complexities in Tahoe were noted. Given two states, many counties, and TRPA, there are a lot of regulatory issues to be considered. Strategies to address staffing challenges were discussed, including increasing wages.

4. Resort Triangle Transportation Plan Update - Ryan Decker, Placer County Engineering Manager

Decker described the objectives of the Transportation System Plan for the Resort Triangle, including reducing dependency on automobiles and increasing the use of public transit and bike trails. Data from the Adaptive Corridor Management, which includes parking and transportation, is informing this Plan.

The next steps include releasing an RFP for a consultant to conduct a Feasibility Study for the SR 89 and SR 267 Corridor Management Plan, which will help identify implementation dollars.

Coordination will continue with stakeholders regarding the parking management component. Micro-transit is working well and will continue as part of the VMT reduction strategy.

Decker answered questions regarding the presentation. Suggestions were made for additional analysis. Teshara noted the importance of this Plan and suggested this presentation be given to the TTD Board so the overall regional implications are clearly understood.

REPORTS

Status Report

1. North Lake Tahoe Express – Julia Tohlen, TNT/TMA Program Manager

Tohlen presented the NLTE report in today's meeting packet. Revenues continue to increase, although passenger counts decrease. Tohlen is working with the contractor to review the reservation system and capture more group business.

2. Tahoe Transportation District (TTD) Board Representative Update - Andy Chapman, TNT/TMA Board of Director

Chapman reported in December, TTD focused on South Lake Tahoe transit operations and the City's transit study. The Board approved the FY 2021/22 audit. Committee assignments were tabled to the next meeting. The Tahoe Transportation Commission reviewed the 2022 Unmet Needs findings.

3. Eastern Placer County Capital Investment Committee (CAP) Board Representative Update Gordon Shaw, TNT/TMA Board of Directors

Shaw reported the CAP Committee is participating in a joint meeting in February with the TOT Committee, TBID Advisory Committee, and TBID Zone 1 Committee to consider application review processes for all four committees.

4. Tahoe Truckee Area Regional Transit (TART) Jamie Wright, Placer County

Wright reported Placer County TART continues to see increases in overall passenger counts. That said, there was a slight decline in TART Connect riders from October to November, mostly because of workforce shifts at

that time of year.

Alfred Knotts, Town of Truckee DPW

Knotts presented the written report in today's meeting packet that indicates continued increases in ridership.

5. Planning & Consulting - Steve Teshara, TMA Management & Planning Consultant

Teshara was no longer on the call. His report was in today's meeting packet. There were no questions or comments.

AREA REPORTS

1. Member Reports

No additional reports were given.

2. Executive Director's Report

Van Siclen reported Park & Ride was to have started last weekend, but was cancelled because of weather. It is ready to begin this weekend.

FUTURE AGENDA ITEM REQUESTS

- NLTE Program update
- Report from Placer County DPW regarding paid parking considerations in town centers
- Mechanisms for the Transportation Sustainable Revenue Proposal
- Continued discussion on allocations of unrestricted reserves
- PCTPA RTP to consider TMA comments
- Jacobsen asked to present an update on the Boulder Bay project
- NLTRA asked to present a report on the TOT and TBID grant process

ADJOURN

There being no further business to come before the Board, the meeting adjourned at 10:00 AM. The next TMA Board meeting is scheduled for Thursday February 2, 2023.

Respectfully submitted,

Judy Friedman

Recording Secretary

THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS